

# Web Agency Fortune

## – Checklist –

### I. Theme and Template Install

- ☐ Install WordPress
- ☐ Download Divi Theme in the Dropbox folder
- ☐ Go to Appearance > Themes > Add New and upload Divi Theme
- ☐ Go to Divi > Theme Options and import 'Theme Options' file
- ☐ Go to Divi > Theme Customizer and import 'Theme Customizer' file
- ☐ Go to Divi > Theme Builder and import 'Theme Builder Templates'
- ☐ Go to Tools > Import and install the WordPress Import
- ☐ Run Importer and upload the 'XML Import' file
- ☐ Go to Settings > Reading and set a Home page
- ☐ Go to Settings > Permalinks and the link structure
- ☐ Go to Appearance > Menus > Manage Location and set the main menu
- ☐ Learn to install the template through the JSON file (Divi Library Import)
- ☐ Go to Divi > Support and Check for Website Status

## II. Editing the Website

- ☐ Go to [Divi > Theme Builder](#) and edit the Global Header
- ☐ Go to [Divi > Theme Builder](#) and edit the Global Footer
- ☐ Go to [Divi > Theme Builder](#) and edit the 404 page custom body
- ☐ Go to [Pages > Click Edit with Divi](#) and edit the page
- ☐ Learn to edit the Divi modules
- ☐ Learn more about Divi modules in the Divi official documentation
- ☐ Create a blog post with Divi Builder
- ☐ Learn to update the Divi Theme

## III. Web Designer Resources

- ☐ Learn more about Divi theme on ElegantThemes Youtube Channel
- ☐ Learn more about Accessibility
- ☐ Learn more about improving website speed